

Unit FM6.12 Procurement strategy for facilities management

(At level 6, the evidence provided by learners to confirm that they meet the assessment criteria must relate to organisations where they have worked or where they are working. Where appropriate, the evidence should show that the learners have been able to take into account relevant theories and methods addressed by the BIFM qualifications at levels 5 and 4.)

Aim of unit:

This unit enables learners to set objectives and specify criteria for a procurement strategy, evaluate the effectiveness of the procurement strategy and select appropriate procurement methods and procedures for achieving results and measuring performance.

| | |
|---|---|
| Title: | Procurement strategy for facilities management |
| Level: | 6 |
| Credit value: | 6 |
| Learning outcomes <i>A learner when awarded credit for this unit will:</i> | Assessment criteria <i>Assessment of this learning outcome will require a learner to demonstrate that they can:</i> |
| 1. Be able to set objectives and criteria for a procurement strategy to meet the requirements of the facilities management function | <p>1.1 Identify and evaluate feasible and realistic key objectives and criteria for a procurement strategy.</p> <p>1.2 Critically evaluate the general principles and practices used by an organisation for procurement.</p> <p>1.3 Review the extent to which procurement processes are meeting the legal and statutory requirements concerning procurement and contractual arrangements.</p> <p>1.4 Review the fit of the procurement strategy with an organisation's strategy/plan objectives <i>(including commercial interests, CSR, procurement methodologies, audit process and business strategy)</i></p> |
| 2. Be able to evaluate the effectiveness of the procurement strategy | <p>2.1 Analyse and evaluate the effectiveness of the requirements within the procurement strategy for obtaining best value.</p> <p>2.2 Evaluate and critically review the terms</p> |

| | |
|--|--|
| | <p>and conditions used in procurement and contract documents.</p> <p>2.3 Critically review the contracts used and where appropriate introduce new types of contract to enable an improved delivery of services.</p> <p>2.4 Evaluate the merits of different specifications, contracts and other contractual documents for both parties in the supply / demand relationship.</p> <p>2.5 Evaluate the procurement strategy in practice in relation to developing long term strategic sourcing relationships.</p> <p>2.6 Evaluate the measurement of success criteria.</p> <p><i>(Evidence relating to the assessment criteria for this learning outcome should take into account issues such as, commercial advantage, supplier relationships, market analysis, contract law, contract methodology, specification type, confidentiality, IP & data protection, QA, monitoring and feedback methodology.)</i></p> |
| <p>3. Be able to select the most effective procurement methods and appropriate procedures in achieving results and measuring performance</p> | <p>3.1 Evaluate the procurement methods and tendering processes employed by an organisation.</p> <p>3.2 Critically review the effectiveness of the methods used to evaluate the capability of suppliers and providers.</p> <p>3.3 Critically review the cost effectiveness of the methods and processes used for procurement.</p> <p>3.4 Evaluate the extent to which the methods and procedures used achieve the desired results and meet the objectives and targets identified in the strategy and procurement processes.</p> <p>3.5 Evaluate the methods used for risk analysis and assessment within the procurement strategy.</p> |
| <p>Unit expiry date</p> | <p>31st December 2020</p> |

| | | |
|-------------------------------------|-------------------------------------|-------------------------------|
| Unit reference number | Y/601/1907 | |
| FM Professional Standards reference | FM functional area: | FM functional area component: |
| | Procurement and Contract Management | Procurement |

Resources:

Purchasing and Supply Chain Management: Analysis, Strategy, Planning and Practice by Arjan Van Weele

Strategic Purchasing and Supply Chain Management by Mr Malcolm Saunders

SUPPLY CHAIN MANAGEMENT: CONCEPTS, TECHNIQUES AND PRACTICES: ENHANCING THE VALUE THROUGH COLLABORATION: Enhancing Value Through Collaboration by LI LING

Supply Chain Strategies: Customer Driven and Customer Focused by Tony Hines

Lean Supply Chain Management: A Handbook for Strategic Procurement by Jeffrey P. Wincel

Profitable Buying Strategies: How to Cut Procurement Costs and Buy Your Way to Higher Profits by Mike Buchanan

Purchasing and Supply Chain Management by Dr Kenneth Lyons and Dr Brian Farrington

Strategic Purchasing and Supply Chain Management by Mr Malcolm Saunders

Strategic Purchasing and Supply Chain Management by Mr Malcolm Saunders

Procurement, Principles and Management by Peter Baily, Prof David Farmer, Barry Crocker, and Prof David Jessop

Supply Management and Procurement Best Practices by Fred Sollish C.P.M. and John Semanik C.P.M.

Project Procurement Management: A Guide to Structured Procurements by Stephen Guth

The Wiley Guide to Project Technology, Supply Chain, and Procurement Management (The Wiley Guides to the Management of Projects) by Peter Morris and Jeffrey K. Pinto

Management of Procurement by Denise Bower

The Aqua Group Guide to Procurement, Tendering and Contract Administration by Mark Hackett, Ian Robinson, and Gary Statham

Logistics and Supply Chain Management (Financial Times Series) by Prof Martin Christopher

Procurement, Principles and Management by Peter Baily, Prof David Farmer, Barry Crocker, and Prof David Jessop

Legal Aspects of Purchasing and Supply Chain Management by Ian Longdin

FM World - www.fm-world.co.uk

<http://www.cips.org/>

www.bifm.org.uk

<http://www.ogc.gov.uk/procurement.asp>

<http://www.businesslink.gov.uk/bdotg/action/detail?itemId=1073792572&type=RESOURCES>