



# BIFM Qualifications in Facilities Management

## Level 5 Qualifications

For facilities managers at middle management level who have considerable experience and responsibility for more specialised and complex functions. They develop the ability to identify and use relevant understanding, methods, knowledge and skills to address complex problems. You will develop specialised knowledge so that you can deliver the best results.

## How do they work?

Within each level there are 3 sizes of qualification (Award, Certificate and Diploma). All qualifications are made up of units of learning, which have credit values [see overleaf]. For each unit you will need to complete a work based assessment to be submitted post your course.

## In House Delivery

We offer in-house delivery of the Level 5 qualifications for organisations. Please contact us to discuss the program and fees.

## BIFM Membership

Non-members receive one year free membership upon registration. Existing and lapsed members need to renew their membership if they wish to benefit from membership during the qualification.

Concessionary rates apply for unemployed learners.

### The Award - 12 CREDITS MIN. - 18 CREDITS MAX.

#### Course(s) to attend:

3 DAYS - The FM Business School

#### Written assessments:

FM5.02 - 6 credits (overleaf)

*Plus any of the optional units listed (value of 6 plus credits)  
Depending on your selection further training may be required - see overleaf*

### The Certificate - 24 CREDITS MIN. - 29 CREDITS MAX.

#### Course(s) to attend:

3 DAYS - The FM Business School

3 DAYS - The Professional FM 2 - Business and People

#### Written assessments:

FM5.02 - 6 credits (overleaf)

FM5.03 - 8 credits (overleaf)

*Plus any of the optional units listed (value of 12 plus credits)  
Depending on your selection further training will be required - see overleaf*

### The Diploma - 48 CREDITS MIN. - 53 CREDITS MAX.

#### Course(s) to attend:

3 DAYS - The FM Business School

3 DAYS - The Professional FM 2 - Business and People

2 DAYS - Disaster Recovery & Business Continuity

1 DAY - The Financial Management 2

#### Written assessments:

FM5.01 - 6 credits (overleaf)

FM5.02 - 6 credits (overleaf)

FM5.03 - 8 credits (overleaf)

FM5.04 - 6 credits (overleaf)

FM5.05 - 6 credits (overleaf)

*Plus any of the optional units listed (value of 19 plus credits)  
Depending on your selection further training may be required - see overleaf*

**Our Tuition** - is based upon a selection of short courses from the long-established Quadrilect Ltd programme. It is designed to give you a fully rounded learning experience, so we not only cover all the unit learning outcomes, but the wider context too. Quadrilect Ltd helps to make you more effective in your day-to-day role, while you gain your qualification.

**Your Study Plan** - Once you have decided which qualification you would like to do we will agree a study and assessment plan with you timetabling your tuition and assessment dates.



# BIFM Qualifications in Facilities Management

## KEY

M = Mandatory

O – Our suggested optional unit

A – Award C – Certificate D – Diploma

The table below shows a possible combination of units to achieve the Level 5 Qualification with Quadrilect Ltd. Although as you will see we do offer a number of optional units and if you would like to vary your combination of units to support your specific development requirements we would be happy to discuss this with you.

BIFM L5 QUAL. UNIT		CR.	QUADRILECT TRAINING PROG.	A	C	D
<b>Mandatory Units</b>						
FM5.01	FM developments and trends	6	3 day - The FM Business School <i>plus additional reading</i>	O	O	M
FM5.02	Organisation and FM strategy	6	3 day - The FM Business School <i>plus additional reading</i>	M	M	M
FM5.03	Managing People in FM	8	3 day - The Professional FM 2 - Business & People <i>plus online learning modules</i>		M	M
FM5.04	Risk Management in FM	6	2 day - Disaster Recovery & Business Continuity			M
FM5.05	Financial Management in FM	6	1 day - Financial Management 2 - Getting Results			M

BIFM L5 QUAL. UNIT		CR.	QUADRILECT TRAINING PROG.	A	C	D
<b>Optional Units</b>						
FM5.07	Managing Health & Safety	6	3 day - IOSH Managing Safety OR 1 day - IOSH Managing Safety Refresher* (see note)			O
FM5.11	Managing FM Projects	6	2 day - Project Management			O
FM5.12	Managing Negotiations in FM	3	1 day - The Art of Negotiation			
FM5.18	Space Management for FMs	3	2 day - Space Planning			
FM5.19	Sustainability & Environmental Management	4	1 day - Environmental Management			
FM5.20	Energy & Utilities Management	3	1 day - Energy Management			
FM5.22	Implementing Change in an Organisation & Managing the Impact on FM	4	3 day - The FM Business School <i>plus additional reading</i>		O	O

\* For unit FM5.07 - IOSH Managing Safety Refresher is available for those who already hold an IOSH Managing Safety certificate attained within the past 2 years.

## Fees ex VAT start from:

Your tuition fee is the sum of all the fees for your selected course programme

FEES	AWARD	CERTIFICATE	DIPLOMA
Application Fee	£270	£400	£650
Tuition Fee	£1,240	£2,430	£4,829
<b>TOTAL</b>	<b>£1,510</b>	<b>£2,830</b>	<b>£5,479</b>

## UNIT TUITION FEES ARE BASED ON THE FOLLOWING STRUCTURE:

3 DAYS (FM Business School)	3 DAYS (Professional FM 2)	3 DAYS (IOSH Managing Safety)	2 DAYS	1 DAY	2 NIGHTS' ACCOMMODATION
£1,240	£1,190	£624	£695	£385	£295

**NOTE:** On registration, if you are not already a member you will receive one year's free BIFM membership. The fees quoted above include the 20% discount offer to all BIFM members for attendance on Quadrilect Ltd programmes.

## BECOME QUALIFIED IN 5 EASY STEPS

### 1 STEP

Go to [www.quadrilect.com/FMQualifications.htm](http://www.quadrilect.com/FMQualifications.htm) or contact us on 020 7489 7628 to check that this level of qualification is suitable

### 2 STEP

Receive and complete your application form - [click here to download](#)

### 3 STEP

Receive your assessment plan

### 4 STEP

Confirm the registration and make payment

### 5 STEP

Start your study programme and submit assessments

## CONGRATULATIONS

Once all assessments are successfully achieved you will receive your Level 5 Qualification

## Contact Us



T: 020 7489 7628 | E: [info@quadrilect.co.uk](mailto:info@quadrilect.co.uk)  
[www.quadrilect.com/FMQualifications.htm](http://www.quadrilect.com/FMQualifications.htm)

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