



## Environmental Management

### 1-day course



*This course provides tuition for*  
**BIFM level 4 qualification unit FM4.19 & level 5 qualification unit FM5.19**  
*See 'Professional Recognition' section below for details*

### Aim

This course provides knowledge and understanding of environmental management issues, how they affect organisations and will provide FMs with practical measures and tools to both deal with the challenges, and to gain benefits.

### Objectives

By the end of the course you will be able to describe:

- *The drivers for Environmental Management for an organisation and implications on FM*
- *Current UK and EC environmental regulatory requirements*
- *The day-to-day requirements of the Duty of Care and other waste management legislation;*
- *How effective waste management can benefit both the employee and organisation;*
- *Overview of the energy legislative requirements and how they affect FM;*
- *Energy efficiency model and to reduce consumption and mitigate usage through renewable technologies;*
- *The concepts and requirements of Environmental Management Systems and ISO14001;*
- *How to implement key environmental initiatives and best practice within the workplace;*
- *Cost-effective techniques to improve environmental performance in terms of costs, practicality, and success rates*

### Description

Environmental Management is an area that has developed significantly over the past twenty years to become a pre-requisite to perform business. The growth in environmental issues has been categorised by requirement to achieve certification to externally verified standards such as ISO14001 or EMAS, and public awareness has been raised significantly.

Much of this has had an increasing impact upon the Facilities Manager who has to take into account an array of legislative requirements to manage the building, and additional pressures of meeting external certification or stakeholder requirements. The building is at the forefront of an organisations persona portraying its values and beliefs. This has meant the role of the Facilities Manager has grown markedly to encompass activities such as waste minimisation, recycling initiatives, energy management and utility reduction to meet their customer's expectations.

This course outlines how environmental issues affects FM, provides the tools and knowledge to understand the risks, and the practical measures, which can be taken to gain benefits for your organisation. Included will be a full review of legislation affecting the area and compliance requirements; a focus on waste management and environmental management systems; and workshops to develop a structured implementation plan for improvement.

## **Programme**

**0900 Course Registration**

**0915 Introductions & Objectives**

**0930 Global and Local Issues**

EXERCISE 1– Environmental Issues affecting FM

**1000 What is Environmental Management for FMs?**

EXERCISE 2– What are the main sustainability drivers and key issues affecting your organisation?

**1100 Tea & coffee**

**1115 Environmental legislation**

EXERCISE 3 – Introduction to terms and language used and how they fit in

**1145 Sustainable Procurement**

Understanding sustainability risks and priorities; Overview of existing tools available and their use

**12.30 LUNCH**

**1330 Waste Legislation and Management**

EXERCISE 4 - Waste Classifications

EXERCISE 5 - Waste Saving, Opportunities & Monitoring and Measurement (in Groups)

**1445 Tea and Coffee**

**1500 Energy Management – Efficiency and Technologies**

EXERCISE 6 – Energy and Waste Case Study workshop (in Groups)

**1615 Environmental Management Systems**

Basic Concepts of an EMS and ISO 14001; Requirements & Benefits of an EMS

Environmental Auditing – Internal and External; Impact of Customer Requirements and Financial Drivers

EXERCISE 7: Identification, Evaluation and Control of Environmental Effects

1715 Summary & conclusions

1730 Close

### Professional Recognition

Delegates receive a Quadrilect Ltd certificate of attendance which contributes towards their record of CPD [Continuing Professional Development].



*This course also provides tuition for*  
**BIFM level 4 qualification unit FM4.19**  
**BIFM level 5 qualification unit FM5.19**

'Environmental Management' is accredited to provide tuition for BIFM level 5 qualification unit FM5.19. Please note that this unit **alone** does not constitute a complete qualification. Please contact us on 020 7248 5942 or email [info@quadrilect.co.uk](mailto:info@quadrilect.co.uk) for a qualifications brochure and further guidance on enrolment

#### **How do I book?**

**Telephone:** 020 7248 5942

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